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NOT COMPARED

MEDINA COUNTY EMERGENCY SERVICES DISTRICT NO. 5

NOTICE OF PUBLIC HEARING

In compliance with the provisions of Chapter 551, Texas Government Code, notice is hereby given of a PUBLIC HEARING of the Board of Emergency Services Commissioners of Medina County Emergency Services District No. 5 on June 17th, 2021 at 6:00 p.m., 211 Pearson St., Natalia, Texas 78059

The following agenda items will be considered, and action taken as appropriate:

- 1) Call to order and establish a quorum.
- 2) Public Comments: *(Any individual may make a presentation relevant to the business of the District of not more than three (3) minutes to the Board, after executing the proper form, obtained from the Secretary).*
- 3) Reading and approval of the minutes of the previous meeting:
- 4) Report of Service Providers in District: Consider, Discuss and Possible Action
  - A. Report and presentations from Lytle Volunteer Fire Dept.
    - a. MCESD5/LVFD inventory
    - b. Inform and request (PPE).
  - B. Report and presentations from Natalia Volunteer Fire Dept.
    - a. MCESD5/NVFD inventory
    - b. Inform and request.
- 5) President's Report: Inform, Consider, Discuss and Possible Action
  - A. Open seat for BOESC
  - B. Member health benefits.
  - C. Economic Development.
- 6) Treasurer's Report: Inform, Consider, Discuss and Possible Action
  - A. QuickBooks reports of accounts and presentation of spreadsheet.
  - B. Administrative expenses
  - C. Payments
  - D. Audit status NVFD-MCESD5
  - E. MM signature cards
- 7) Secretary's Report: Inform, Consider, Discuss and Possible Action
  - A. Website assistance request status
- 8) Consider, discuss, and take appropriate action on the following items:
  - A. SAFE-D Regional and Fall training opportunities.
  - B. Requests for discussion items to be added to next meeting's agenda.
- 9) Adjourn.

I, Elizabeth K. Cargile, Secretary for the MEDINA COUNTY EMERGENCY SERVICES DISTRICT NO. 5 do hereby certify that this regular meeting notice, was delivered to the Medina County Clerk for posting at a place readily accessible to the general public at all times on the date shown in the Medina County Clerks file stamp and a copy was posted at the above-mentioned meeting location. Said notices remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting in compliance with Texas Government Code 551.043.

MEDINA COUNTY EMERGENCY SERVICES DISTRICT NO. 5

By: Elizabeth K. Cargile  
MCESD #5 COMMISSIONER

For information or questions regarding this agenda or meeting, please call 830-665-6208

The MCESD#5 Reserves the right to adjourn into closed session at any time during the course of the meeting to discuss any of the matters listed above should such action be necessary as authorized by the Texas Open Meetings Act, Texas Government Code 551.071 (Consultation with Attorney) Code 551.074 (Personnel Matters) or 551.087 (Economic Development) and any other provision under Texas Law that permits this governmental body to discuss a matter in a closed session.

MCESD No. 5 / 2021 June 17- reg /Agenda

Posted  
HOUR 9:51 A

JUN 11 2021

SINA CHAMPION  
County Clerk, Medina County, TX  
By: Sina Champion Deputy

**MEDINA COUNTY EMERGENCY SERVICES**

**DISTRICT NO. 5**

**Regular Meeting Minutes for**

**June 17, 2021**

**1. CALL TO ORDER AND ESTABLISH QUORUM:**

President Manuel Rodriguez called the meeting to order at 6:00 p.m. A quorum was established with Commissioner's Cathy Gonzalez, and Elizabeth Cargile present.

**2. PUBLIC COMMENTS:**

None

**3. READING AND APPROVAL OF MINUTES:**

The Commissioners reviewed the minutes of the May regular meeting.

**MOTION:** Commissioner M. Rodriguez moved to adopt the minutes of the public hearings presented to the Board second by Commissioner Gonzalez; no discussion, passed 3/0.

**4. SERVICE PROVIDER REPORT:**

A. LVFD-Vanessa Garcia and Roger Garcia was present for questions. Presentations were received and emailed to ESD Board members. Hard copy of presentations is on file.

a. LVFD inventory, will confer with Chief Dear.

b. I & R: request for PPE (bunker gear) in the amount of \$10,280.00.

**MOTION:** Commissioner Cargile moved to approve the amount of \$10,280.00 for new PPE, second by Commissioner Gonzalez. Discussion-the funds for this request will come from the delinquent taxes and penalty and interest received. All information is shown on the spreadsheet (attached). Being no further discussion, motion passed unanimously.

B. NVFD-Treasurer Gilbert Rodriguez was present for questions. Presentations were received and emailed to ESD Board members. Hard copy of presentations is on file.

a. NVFD inventory has been completed and copy received from Viola Potter, NVFD Administrative Assistant.

c. NVFD requests purchase of backup generator "Generac", the availability of 2 (two) 24,000kw auto-switch units have come available for the fire department Main station in Natalia, and the Substation on FM 463 for a price of \$19,400.00 installed. Commissioner Cargile informed that during the freeze she had inquired on a Generac and for a single home the price with installation was over \$15K, the benefits of this installation and the price should not be passed.

**MOTION:** Commissioner Gonzalez moved to purchase the Generac generators as listed in the proposal submitted by the NVFD, second by President M. Rodriguez. Being no discussion, motion passed unanimously.

**MEDINA COUNTY EMERGENCY SERVICES**

**DISTRICT NO. 5**

**Regular Meeting Minutes for**

**June 17, 2021**

**5. REPORT FROM PRESIDENT:**

- A. The service providers and the members in attendance were reminded that there is an open seat on the BOESC #5 and to please ask in their communities if anyone is willing to serve. NVFD Treasurer Gilbert Rodriguez suggested Delia or Richard Pacheco, President Manuel Rodriguez will contact them. LVFD will email some names to the Board.
- B. Member Health benefits-nothing to report.
- C. Discussion of economic developments-Substation #2 service area is postponed until July.

**6. REPORT FROM TREASURER:**

- A. Spreadsheet and finance presentation of M&O and I&S are attached. Commissioner Cargile requested a finance workshop for the explanation and examples of the monthly spreadsheet and financial report for Treasurer and Assistant Treasurer. Will discuss further in July.

- B. No requests for administrative expenses.

- C. Treasurer L. Rodriguez reported payments made or due as follows:

Alamo Fire Apparatus (replace ck #822)	\$4,203.62	Ck # 847
Devine News (publication)	73.03	848
Will Harris (NVFD generators and installation)	19,400.00	849
LVFD (PPE-4 sets bunker gear)	10,280.00	850

**MOTION:** Commissioner Cargile moved to approve payments, second by Commissioner Gonzalez; no discussion, motion passed 3/0.

- D. ESD audit is underway, additional items requested have been remitted by Secretary Cargile. NVFD audit items have been submitted. Update in July.
- E. Signature cards for the new MM accounts have been signed, President M. Rodriguez will deliver them to the bank.

**7. SECRETARY'S REPORT:**

- A. Online training is available for the legally required continued education of ESD Commissioners. Visit Safe-d.org for classes. Additional information submitted for the regional and fall workshops is included.

**8. ITEMS FOR REVIEW, DISCUSSION & ACTION AT NEXT MEETING:**

- A. MCAD proposed budget for ESD 5.
- B. MCTO letter of designation
- C. Status of CDs to Money Market accounts.
- D. Member health benefits.
- E. New ESD Board Member
- F. Receipts for new equipment/purchases.

**MEDINA COUNTY EMERGENCY SERVICES**

**DISTRICT NO. 5**

**Regular Meeting Minutes for**

**June 17, 2021**

- G. Receipt for Generators.
- H. Spreadsheet workshop.
- I. Budget workshop.
- J. Status of new apparatus.
- K. NVFD Substation #2 coverage area.
- L. Audit status for NVFD and MCESD #5

**9. ADJOURNMENT:**

President Manuel Rodriguez called for unanimous consent to adjourn, being no objection, the meeting was adjourned at 6:53 p.m.

Respectfully submitted,

  
Elizabeth K. Cargile, Secretary

Approved by \_\_\_\_\_